

Advocacy Skills Workshop



WorkSafe Victoria & The Australian Advocacy Institute

WORKSHOP INFORMATION, TIMETABLE AND TASK ALLOCATIONS

Advocacy Skills Workshop ONLINE

Wednesday 15 June 2022 - 5.00pm* to 6.30pm

Thursday 16 June 2022 - 5.00pm* to 6.00pm

Saturday 18 June 2022 - 8.45am* to 3.00pm

* Workshop Zoom will open 30 minutes early each day for online connection.

IMPORTANT

- Each attendee has been allocated a participant number. This number can be found below.
- This timetable details when each participant will perform their tasks.
- **Familiarise yourself with ALL the case studies**
- **Consider how the case may be presented from each side**
- **Prepare to present the WHOLE ALLOCATED TASKS**
- **You may be asked to perform part of a task**
- **You will be reviewed on the part of the task you perform in the allotted time**

TIMES FOR PERFORMANCE AND REVIEW WILL BE STRICTLY OBSERVED

© COPYRIGHT 2022 - Australian Advocacy Institute

This material is copyright. Subject to the Copyright Act 1968, it or any of its parts may not be reproduced in any material form, performed in public, broadcast, transmitted by subscription, cable service, or adapted without the prior written permission of the Australian Advocacy Institute.

© COPYRIGHT 2022 – AAI. [v1.0]

Advocacy Skills Workshop – online.

15, 16, 18 June 2022



Please read the information below immediately and thoroughly as it is important to your preparation and contribution to learning at the workshop.

Dear Workshop Participant,

The AAI is pleased to be able to provide this advocacy workshop for you and we are sure that you will find this course helpful in improving your advocacy skills.

Workshop Program:

Part 1: Introductory Session 1. ONLINE – Wednesday 15 June, 2022

Time: 5.00pm to 6.30pm

Part 2: Introductory Session 2. ONLINE – Thursday 16 June, 2022

Time: 5.00pm to 6.00pm

Part 3: Advocacy Performance Skills Workshop ONLINE – Saturday 18 June, 2022

Time: 8.45am to 3.00pm.

All times are AEST.

*Workshop Zoom will open 30 minutes early each day for online connection.

Workshop format:

The following “**Timetable and Task Allocation**” details the format for this workshop. At the start of the following Timetable you will find a table that allocates a GROUP and PARTICIPANT NUMBER for each participant.

On Saturday, Group Performance Sessions and General Skills Sessions have been scheduled through the day. In the Group Sessions, you will break into smaller groups to individually **present your allocated advocacy tasks** before a Judge/Instructor in the same manner that you would present in court. You will find your allocated advocacy tasks set out within each session of the timetable below and all the case studies and materials for download under the Tab “Workshop Materials for Download” in Part 1 of the Workshop webpage.

Once you have finished each performance you will be given a review by the AAI instructor. This review is designed to be positive, not critical. You will be given advice on ways that your individual performance can be improved using various advocacy skills, including a demonstration and explanation of the particular skills relevant to your performance.

The Workshop Case Studies:

Why are we using applications and a criminal case study?

We acknowledge that for some of you, the workshop case studies may not be from the jurisdiction you generally appear in. We have chosen these case studies deliberately as we believe them to be very good for the teaching of advocacy, demonstrating skills that can be applied in any jurisdiction. The advocacy skills you will learn will be of universal application – the same skills apply regardless of the type of case, the jurisdiction you appear in or the side you appear on. This has been proven over three decades of advocacy instruction by the AAI.

Please **do not** be concerned in your preparation with any legal technicalities within the case studies. Don't research or bring statutes or precedents. Do not be distracted with the law. Evidence is restricted to **only** that contained within each case study so you do not need to look outside the immediate information provided. The purpose of this workshop is to help you with how to structure a case, how to prepare, how to ask purposive relevant questions, how to argue, and above all, how to be persuasive in court. We will not be concerned with jurisdictional procedure.

Preparation before the workshop:

This is a performance-based workshop. **NO** preparation time is included on the workshop day.

You are required to prepare each of your set tasks between now and the commencement of the workshop. Please **allow yourself time to prepare properly** – it is anticipated that you should allocate 4 to 5 hours for this preparation. Please prepare in advance – do not wait until after the Wed/Thurs. introductory sessions.

If you are not totally familiar with the requirements of any particular advocacy task, you may find it helpful to refer to the “Specific Advocacy Tasks” summary at the end of the Course Materials document.

I recommend you consult the “AAI Advocacy Manual” PDF file provided as part of your materials, which has detailed chapters on all the aspects of advocacy you will be using at this workshop. Unfortunately, copyright restrictions require this version to be ‘read only’ and thus cannot be printed. After the workshop you will have the opportunity to purchase the full hard copy version at a discounted price. You are **not** required to bring a copy to the workshop, rather use this Manual in your preparation and for future reference.

Task Performance:

You will see in the timetable task allocations that a time limit has been set for each task performance. Please prepare as if you were to present the whole of the task. The time allocation means you may not be able to present all the task and you are not expected to be able to finish your performance. Do not rush and try and fit it all into the allocated time. Your review will be on that part of the task you present, not the parts you may not have reached.

Please also note that when your task requires a witness in Evidence in Chief and Cross Examination, the AAI Instructor will nominate another participant from your group to act the witness role. A thorough knowledge and understanding of the facts of each case study will help both you and your colleagues get the most out of the workshop.

The Workshop ONLINE Platform:

This workshop will be held using the **ZOOM** platform, with participants required to log-on using their own computer link. Complete log-on instruction and details for connecting to the workshop can be found below and on the AAI Workshop Webpage under each workshop day heading. The same log-on details will be used each day and participants should remain logged-on for the full duration of each day’s combined sessions.

ALL PARTICIPANTS ZOOM LOG-ON:

Click on this link for automatic log-on:

To automatically join Zoom Meeting - Click on this link ...

<https://us02web.zoom.us/j/2716263497?pwd=cjZmOXRROUp0dUVpaTdaWEM2TEwyQT09>

(ID = 2716263497 Password = Advocacy)

If you wish to test your connection, the AAI Coordinator will be available to do a quick test in the week before the workshop. Email: aai@advocacy.com.au.

I look forward to seeing you ‘remotely’ at the workshop.

Regards



Scott Wallace

General Manager, Australian Advocacy Institute.

Email: aai@advocacy.com.au Mobile & Text: 0418 473 303

Wednesday 15 June 2022

4.30 to 5.00pm

Participants log-on to Zoom Workshop.

Click on this link for automatic log-on:

<https://us02web.zoom.us/j/2716263497?pwd=cjZmOXRROUp0dUVpaTdaWEM2TEwyQT09>

(ID = 2716263497 Password = Advocacy)

OR ... for MANUAL LOG-ON to the Zoom Workshop:

1. Open Zoom program
2. Click "Join Meeting"
3. Meeting ID is: **2716263497**
4. Meeting Password is: **Advocacy**

SESSION 1 5.00 to 6.30pm (90mins)

General Session	Introduction to Advocacy. Case Theory and Argument.
------------------------	--------------------------------------------------------

Thursday 16 June 2022

4.30 to 5.00pm

Participants log-on to Zoom Workshop.

Click on this link for automatic log-on:

<https://us02web.zoom.us/j/2716263497?pwd=cjZmOXRROUp0dUVpaTdaWEM2TEwyQT09>

(ID = 2716263497 Password = Advocacy)

OR ... for MANUAL LOG-ON to the Zoom Workshop:

1. Open Zoom program
2. Click "Join Meeting"
3. Meeting ID is: **2716263497**
4. Meeting Password is: **Advocacy**

SESSION 1 5.00 to 6.00pm (60mins)

General Session	Techniques in Cross Examination. Communication in court.
------------------------	-------------------------------------------------------------

SATURDAY 18 June 2022

8.15am to 8.45am

Participants log-on to Zoom Workshop.

To automatically join Zoom Meeting - Click on this link ...

<https://us02web.zoom.us/j/2716263497?pwd=cjZmOXRROUp0dUVpaTdaWEM2TEwyQT09>

(ID = 2716263497 Password = Advocacy)

OR ... for MANUAL LOG-ON to the Zoom Workshop:

1. Open Zoom program
2. Click "Join Meeting"
3. Meeting ID is: **2716263497**
4. Meeting Password is: **Advocacy**

8.45am to 9.00am

Participants will be admitted to General Workshop Session.

8.45 - Introduction to the AAI Teaching Faculty

Please log-on earlier than 8.45... the workshop coordinator requires this next 15 minutes to open and allocate participants to breakout rooms.

9.00 - Workshop coordinator will move participants to allocated Group Rooms.

Participants should be ready to immediately commence performance tasks upon joining their Group Breakout Room.

SATURDAY GROUP AND PARTICIPANT NUMBER

Your participant number is used to determine which **TASKS** you will be performing in the timetable that follows.

No.	RED GROUP	BLUE GROUP	YELLOW GROUP
1	James Henderson	Stephanie Keogh-Barnes	Adrian Trotman
2	Isobelle Pepe	Patrick McQuillen	Tristan Joseph
3	Joshua Ong	Patrick D'Arcy	Stephen D'Arcy
4	Stephanie Prociw-Charalambous	David Sagnelli	Molly Lynch
5	Vijitha Satkunanathan	Danielle Dickson	Veronica Hogan
6	Mai Pham		Christopher Notaro

12.30pm

AAI Coordinator will move all participants to Group Rooms

SESSION 4 12.30 to 1.35pm (65 mins)

Group Session	<u>LEADING EVIDENCE AND CROSS EXAMINATION</u>	
	<u>Case Study 3: DPP v Evelyn Cannon</u>	
	TASK: Lead Evidence – Const. O’Rourke	PARTICIPANT: 5
	TASK: Cross Examine – Const. O’Rourke	PARTICIPANT: 6
	TASK: Lead Evidence – Luigi Fiorelli	PARTICIPANT: 4
	TASK: Cross Examine – Luigi Fiorelli	PARTICIPANT: 3
	TASK: Lead Evidence – Evelyn Cannon	PARTICIPANT: 2
TASK: Cross Examine – Evelyn Cannon	PARTICIPANT: 1	
	Performances in Group	5 minutes per task
	Review in Group	5 minutes per task

BREAK 1.35 to 1.45pm (10 min) - Participants stay online.

SESSION 5 1.45 to 2.50pm (65 mins)

Group Session	<u>OPENING ADDRESS AND CLOSING ARGUMENT</u>	
	<u>Case Study 3: DPP v Evelyn Cannon</u>	
	TASK: Open for Prosecution	PARTICIPANT: 5
	TASK: Open for Defence	PARTICIPANT: 6
	TASK: Close for Prosecution	PARTICIPANT: 1
	TASK: Close for Defence	PARTICIPANT: 2
	TASK: Close for Prosecution	PARTICIPANT: 3
TASK: Close for Defence	PARTICIPANT: 4	
	Performances in Group	5 minutes per task
	Review in Group	5 minutes per task

2.50pm

AAI Coordinator will move all participants to General Session Room

SESSION 6 2.50 to 3.00pm (10 mins)

General Session	<u>DISCUSSION AND CLOSING SESSION</u>
------------------------	----------------------------------------------