



Advocacy Skills Workshop

Advanced Advocacy Skills – November, 2023 ONLINE

Please read the information below immediately and thoroughly as it is important to your preparation and contribution to learning at this workshop.

Dear Workshop Participant,

The AAI is pleased to be able to provide this advocacy workshop for you and we are sure that you will find this course helpful in improving your advocacy skills.

Workshop Program:

Part 1: Introductory Session 1. ONLINE – Wednesday 22 November, 2023

Time: 5.00pm to 6.30pm

Part 2: Introductory Session 2. ONLINE – Thursday 23 November, 2023

Time: 5.00pm to 6.30pm

Part 3: Advocacy Performance Skills Workshop ONLINE – Saturday 25 November, 2023

Time: 8.45am to 3.00pm.

Workshop Format:

The following “**Timetable and Task Allocation**” details the format for this workshop. On page 5 you will find a table that allocates a GROUP and Advocate NUMBER for each participant.

This workshop will be conducted ONLINE using a dedicated ZOOM platform (See further details below).

The workshop program commences with two Introductory Sessions (Wednesday and Thursday evening) where all participants come together online for a discussion on general skills in advocacy, with an emphasis on preparation, case theory, techniques in effective questioning in both evidence-in-chief and cross examination, and a session on persuasive communication in the courtroom.

On Saturday, Group Performance sessions have been scheduled through the day. You will break into smaller groups to individually **present your allocated advocacy tasks** before a Judge/trainer in the same manner that you would present in court. You will find your allocated advocacy tasks set out within each session of the timetable that follows.

Following each of your performances you will be given a review by the AAI trainer. This review is designed to be positive, not critical. You will be given advice on ways that your individual performance can be improved using various advocacy skills, including a demonstration and explanation of the particular skills relevant to your performance.

The Workshop Case Studies:

Why are we using pleas and a case study?

We acknowledge that for some of you, the workshop case studies may not be from the jurisdiction you generally appear in. We use these case studies deliberately as they are very good for the teaching of advocacy, demonstrating skills that can be readily used in any jurisdiction. The advocacy skills you will learn will be of universal application – the same skills apply regardless of the type of case, the jurisdiction you appear in or the side you appear on. This has been proven in three decades of advocacy instruction by the AAI.

Please note that performance tasks have been allocated for either the Prosecution or the Defence. This allows the workshop to reflect and present argument from both sides and demonstrates the universal nature of the advocacy skills being taught.

Please **do not** get bogged down in your preparation with any legal technicalities within the case studies. Don't research or bring statutes or precedents. Do not be distracted with “the law”. Evidence is restricted to **only** that contained within each case study so you do not need to look outside the immediate information provided. The purpose of this workshop is to help you with how to structure a case, how to prepare, how to ask purposive relevant questions, how to argue, and above all, how to be persuasive in court. We will not be concerned with jurisdictional procedure.

Preparation before the workshop:

This is a performance-based workshop.

You are required to prepare each of your set tasks between now and the commencement of the workshop.

Allow yourself time to prepare properly – it is anticipated that you should allocate 6+ hours to this preparation. Please prepare in advance – do not wait until after the mid-week introductory sessions.

Please note that within the workshop group sessions, when each advocate is presenting his/her Cross Examination, another advocate in the group will be called upon to act as their witness. **It is obvious that you will expect your witnesses to be prepared ... so you must be too!** A thorough knowledge and understanding of the facts of each case study will help both you and your colleagues get the most out of the workshop.

If you are not totally familiar with the requirements of any particular advocacy task, you may find it helpful to refer to the “Specific Advocacy Tasks” summary at the end of the Course Materials document.

You have also been provided with a pdf copy of the “AAI Advocacy Manual”, which contains detailed chapters on each of the advocacy tasks you will be presenting. Unfortunately, copyright restrictions require this version to be ‘read only’ and thus cannot be printed. Use this Manual in your preparation and for future reference. You are able to purchase the hard copy version at the student price [visit www.advocacy.com.au].

Presenting your set tasks:

You will see in the timetable task allocations that a time limit has been set to present each task. Please prepare the whole of the task, even though the time allocation means you may not finish your presentation. Your review will be on that part of the task you present, not the parts you may not have reached.

Please note the format for sessions 4 & 7. Each advocate will first perform part (**2 minutes**) of their **closing argument** on the point or points on which they intend to cross-examine the witness, then immediately **Cross-Examine (6 minutes)** that witness to achieve the point/s on which that argument is based.

Online format and log-on instructions:

The workshop will be conducted using the ZOOM platform, with advocates required to log-on using their own computer link. Complete log-on instruction and details for connecting to the workshop follow overpage and can also be found on the AAI Workshop Webpage. The same log-on details will be used each day and advocates should remain logged-on for the full duration of each day’s combined sessions.

The AAI Workshop coordinator is available to discuss any queries you may have with the workshop format or instructions ... email aai@advocacy.com.au or call 0418 473 303.

Regards



Scott Wallace
General Manager, Australian Advocacy Institute.
Email: aai@advocacy.com.au

The Workshop Remote Platform:

This workshop will be held using the Zoom online platform.

All details and materials can be accessed on the AAI dedicated webpage at www.advocacy.com.au

The password for this page is 'QLSAdvocacy611'.

Please see “**The Workshop Remote Platform and a guide to connecting online**”, which can be found as a heading within the “Materials” tab.

You will find your allocated advocacy tasks set out within each session of the timetable below.

The Workshop Materials:

All the case studies and materials for download can be found on the AAI Workshop Webpage [www.advocacy.com.au] under the heading “Workshop Materials for download”.

Online procedure for presenting your set tasks:

In Zoom settings, accessed by clicking the camera menu at bottom left of screen, please ensure that in “Video” option, then “Meetings”, “Always display participant name” is checked.

On joining the workshop on Zoom, you will be admitted to the General Session Room.

All advocates should start each session in “Gallery View” with the moderator pinned large on-screen. Other advocates will show as thumbnail images.

1. Online procedure for Wednesday, Thursday and Saturday:

Log-on will be active 30 minutes before each day’s session commencement time...

4.30pm Wednesday & Thursday (for a 5pm start)

8.15am Saturday (for an 8.45am start)

You will be held in the General Session Room until the workshop starts.

In General Sessions, all advocates and AAI Trainers will be present on screen.

All advocates should:

- Have their microphone on MUTE.
- Have the Moderator or AAI Trainer presenting pinned (click on Trainer thumbnail image) large on screen.
- If you have a question, please use the Raise Hand facility – you may not get an immediate answer but your question will be answered at some point in the workshop.
- Please keep your camera turned ON with YOU ON SCREEN.

An AAI Coordinator will be monitoring the workshop. If you lose connection during the session, re-join with the original meeting ID and password. The AAI Coordinator will readmit you. If you do not get a response, please text to 0418 473 303.

2. Remote procedure for all Workshop Group Sessions on Saturday:

- At workshop commencement you will already be in the General Session Room.
- The AAI Coordinator will move all advocates between Group and General sessions.
- All advocates have their microphone on MUTE.
- Please keep your camera turned ON with you visible on-screen.

- Stay in ‘Gallery View’ with the AAI Trainer pinned large.
- When it is **your turn** to present in **Sessions 3 & 8** (i.e. with no witness), the AAI Trainer will request that you...
 - o Turn your microphone ON.
 - o Have the **AAI Trainer** pinned large on-screen.
 - o Keep your microphone on during the review that follows your performance.
 - o Turn your microphone to MUTE following your review.
- When it is **your turn** to present in **Sessions 4 & 7** (i.e. with a witness), the AAI Trainer will request that you...
 - o Turn your microphone ON.
 - o Have the nominated **witness** pinned large on-screen.
 - o At the end of your performance, have the **AAI Trainer** pinned large on-screen. Keep your microphone ON during the review that follows your performance.
 - o Turn your microphone to MUTE following your review.
- If you have been asked to **act as the witness** for the advocate presenting ...
 - o Turn your microphone ON.
 - o Have the **advocate presenting** pinned large on-screen.
 - o After the performance, have the **AAI Trainer** pinned large on-screen.
 - o Turn your microphone to MUTE during the participant review. (The AAI Trainer will give feedback using the presenter as the witness, not you.)

If you have a question, please use the ‘Raise Hand’ facility – you may not get an immediate answer but your question will be answered between reviews or at some point later in the workshop.

Do not use the Zoom “LEAVE” option at bottom right of screen as it will disconnect you from the entire workshop. If this happens or you lose connection during the session, re-join with the original meeting ID and password. The AAI Coordinator will re-admit you. If you do not get a response, please text/call to 0418 473 303.

3. Remote procedure for between sessions and during breaks:

- The AAI coordinator will move you between general sessions and breakout group rooms. You will receive an on-screen notification when being moved.
- Stay connected to the workshop during the lunch break. You do not need to have your camera on during the break but come back to live camera with you on-screen for the next session.

THIS IS A REQUIREMENT OF QUALIFYING FOR CPD POINTS

4. If you lose connection during the workshop:

- An AAI Coordinator will be monitoring the workshop. If for any reason you drop-out of the workshop, re-join with the original meeting ID and password and the coordinator will readmit you to the workshop and/or breakout room.
- If you do not get a response, please text/call to 0418 473 303.



**TIMETABLE
AND
TASK ALLOCATIONS**

Wednesday 22 November 2023 - 5.00pm to 6.30pm

Thursday 23 November 2023 - 5.00pm to 6.30pm

Saturday 25 November 2023 - 8.45am to 3.00pm

Workshop will open 30 minutes early each day for online connection.

All times are Queensland (EST) time.

ADVOCATE NUMBER

This number is used to determine which **TASKS** you will be performing in the timetable that follows.

	RED GROUP	BLUE GROUP	GREEN GROUP
1	Christopher Adams	Alexander Stewart	Lisa Taylor
2	Hollie Clark	Nakita Brown	Rasan Selliah
3	Jackson Mallory	Matthew Punter	Hsuan An Chen
4	Mikayla Coonan	Elizabeth McAulay	Jake Lengui
5	Nick Westcott	Jon Na	Bruce Peters

Workshop Timetable

Wednesday 22 November 2023

4.30 to 5.00pm	
	Participants log-on to Zoom Workshop. Log-on for ALL online sessions: https://us02web.zoom.us/j/2716263497?pwd=cjZmOXRROUp0dUVpaTdaWEM2TEwyQT09 OR ... for MANUAL LOG-ON to the Zoom Workshop: <ol style="list-style-type: none">1. Open Zoom program2. Click "Join Meeting"3. Meeting ID is: 27162634974. Meeting Password is: Advocacy
SESSION 1	5.00 to 6.30pm (90 mins)
General Session	Advocacy techniques. Case Theory and Argument.

Thursday 23 November 2023

4.30 to 5.00pm	
	Participants log-on to Zoom Workshop. Log-on for ALL online sessions: https://us02web.zoom.us/j/2716263497?pwd=cjZmOXRROUp0dUVpaTdaWEM2TEwyQT09 OR ... for MANUAL LOG-ON to the Zoom Workshop: <ol style="list-style-type: none">1. Open Zoom program2. Click "Join Meeting"3. Meeting ID is: 27162634974. Meeting Password is: Advocacy
SESSION 2	5.00 to 6.00pm (60 mins)
General Session	Techniques in Questioning. Communication in the Courtroom.

Saturday 25 November 2023

8.15am to 8.45am	
	<p>Participants log-on to Zoom Workshop. Log-on for ALL online sessions: https://us02web.zoom.us/j/2716263497?pwd=cjZmOXRROUp0dUVpaTdaWEM2TEwyOT09</p> <p>OR ... for MANUAL LOG-ON to the Zoom Workshop:</p> <ol style="list-style-type: none"> 1. Open Zoom program 2. Click "Join Meeting" 3. Meeting ID is: 2716263497 4. Meeting Password is: Advocacy
8.45am to 9.00am	
General Session	<p>8.45 - Introduction to the AAI Training Faculty</p> <p>9.00 - AAI coordinator will move participants to allocated Group Rooms. Advocates should be ready to immediately commence allocated performance tasks upon joining their Group Breakout Room.</p>
SESSION 3 9.00 to 10.05am (65 mins)	
<p>Group Session</p> <p>Performances in Group: 6 mins per task</p> <p>AAI Trainer Review in Group: 6 mins per task</p>	<p><u>PLEA IN MITIGATION</u></p> <p><u>Case Study 1: DPP v Uri Zukov</u></p> <p>TASK: Present a plea on behalf of Mr Zukov ADVOCATE: 1 TASK: Submit on behalf of the Prosecution ADVOCATE: 2 TASK: Submit on behalf of the Prosecution ADVOCATE: 3</p> <p><u>Case Study 2: DPP v Evelyn Cannon</u></p> <p>TASK: Present a plea on behalf of Ms Cannon ADVOCATE: 4 TASK: Submit on behalf of the Prosecution ADVOCATE: 5</p>
<p>BREAK 10.05 to 10.15am (10 mins) – Advocates stay online.</p>	
SESSION 4 10.15 to 11.20am (65 mins)	
<p>Group Session</p> <p>Performances in Group – per task: Address: 2 min., then Cross Exam.: 6 min.</p> <p>AAI Trainer Review: 5 min.</p>	<p><u>CROSS-EXAMINATION</u></p> <p><u>Case Study: DPP v Nigel Bland</u></p> <p>TASK: Each advocate will first perform part (2 minutes) of their closing address on the point or points on which they intend to cross-examine the witness ... Then immediately Cross-Examine (6 minutes) that witness to achieve the point/s on which that argument is based.</p> <p>Task Allocation:</p> <p>Advocate 5. For Prosecution, Cross Examine witness Mrs Mabel Bland Advocate 3. For Prosecution, Cross Examine witness Mr Nigel Bland Advocate 4. For Defence, Cross Examine witness Snr. Sgt. Bruce Advocate 1. For Prosecution, Cross Examine witness Mr Nigel Bland Advocate 2. For Defence, Cross Examine witness Mr Goldberg</p> <p><i>Advocates must be completely familiar with all witness statements to play the role of the witness. AAI Trainer will allocate witness role.</i></p>

SESSION 5 11.20 to 11.50am (30 mins)	
General Session	<u>CASE THEORY</u>
SESSION 6 11.50 to 12.05 (15 mins)	
	<u>Revision Time</u> Advocates to revise their preparation for their performance in Session 7 in light of feedback received in earlier sessions.

LUNCH BREAK 12.05 to 12.30pm (25 mins) - Advocates stay online.

SESSION 7 12.30 to 1.35pm (65 mins)	
Group Session Performances in Group – per task: Address: 2 min., then Cross Exam.: 6 min. AAI Trainer Review: 5 min.	<u>CROSS-EXAMINATION</u> <u>Case Study: DPP v Nigel Bland</u> TASK: Each advocate will first perform part (2 minutes) of their closing address on the point or points on which they intend to cross-examine the witness ... Then immediately Cross-Examine (6 minutes) that witness to achieve the point/s on which that argument is based. Task Allocation: Advocate 3. For Prosecution, Cross Examine Witness Mr Nigel Bland Advocate 1. For Prosecution, Cross Examine Witness Mrs Mabel Bland Advocate 2. For Defence, Cross Examine Witness Snr. Sgt. Bruce Advocate 5. For Prosecution, Cross Examine Witness Mr Nigel Bland Advocate 4. For Defence, Cross Examine Witness Mr Goldberg <i>Advocates must be completely familiar with all witness statements to play the role of the witness. AAI Trainer will allocate witness role.</i>

BREAK 1.35 to 1.40pm (5 mins) – Advocates stay online.

SESSION 8 1.40 to 2.45pm (65 mins)	
Group Session Performances in Group – per task: Performance: 6 min. AAI Trainer Review: 6 min.	<u>CLOSING ARGUMENT</u> <u>Case Study: DPP v Nigel Bland</u> TASK: Present closing argument as per the task allocations below. 6 minutes Task Allocation: Advocate 1. Present closing argument for Prosecution Advocate 2. Present closing argument for Defence Advocate 5. Present closing argument for Prosecution Advocate 4. Present closing argument for Defence Advocate 3. Present closing argument for Prosecution
SESSION 9 2.45 to 3.00pm (15 mins)	
General Session	<u>CLOSING SESSION</u>